

# Facility Maintenance Technician

CityRise

## Compensation

\$18 to \$20 Hourly

## Benefits Offered

401K, Medical

## Employment Type

Full-Time

### Why Work Here?

*"We are a growing multi-campus church that cares for people first, and accomplishes Kingdom work with excellence."*

This position serves the ministries of a thriving network of churches, in the center of Houston/Missouri City. It is responsible for maintenance and repair, to support the general building operations, grounds, and transportation equipment for CityRise. Responsibilities are achieved by participating with a team that supports and cares for one another. This team is comprised of our Facilities Manager, maintenance staff and external service providers.

### Duties and Responsibilities

- Operate and maintain all aspects of building maintenance, grounds, and vehicles.
- Execute computer scheduled preventative maintenance system.
- Complete all assigned work orders in a timely and cost effective manner.
- Plan and source required materials and supplies to achieve timely and economic results.
- Supervise outside contractors and service technicians (HVAC, electrical, plumbing, landscaping, etc.).
- Drive church vehicles between churches and/or pick up supplies for church.
- Perform cleaning duties when necessary.
- Set up and tear down tables/chairs for events when necessary.

### Qualifications/Requirements

- Ability to work outside in different weather conditions.
- Able to lift a minimum of 50 lbs.
- Have reliable transportation and able to report to work on time consistently.
- Personal relationship with Jesus Christ, a growing faith, and a teachable spirit.
- Ability and desire to work effectively as a part of a team that strives for excellence.
- Ability to work with church staff, volunteer leaders, and church members (e.g., good communication skills, initiative, clarity of purpose).
- Flexibility and patience to work under pressure, with time constraints and interruptions.
- Basic HVAC, plumbing, electrical, and carpentry maintenance skills.

- Basic computer skills using Microsoft Windows, Outlook, Word, and Excel.
- Ability and resolve to balance a variety of work-related activities simultaneously, while completing work on time.
- Ability to work without close supervision.
- Positive and cooperative attitude with demonstrated commitment to keep supervisor advised of all relevant and significant issues in time to take appropriate action.
- High School Diploma or GED.
- Minimum three years experience in maintenance of small to medium sized commercial or institutional buildings and related equipment.
- Valid Texas Driver's License.
- Nice to have
- Trade school education, contractor's license, or specialized technical skills.
- Conversational Spanish.

#### Other Requirements/Special Conditions

- Available to work two or more Sundays per month; occasional overtime.

*The above statements are intended to describe the general nature and level of work for this position. They are not an exhaustive list.*

#### **About CityRise:**

CityRise is a network of churches, ministries, non-profits, and global partners seeking to share the gospel of Jesus Christ in new and creative ways. We gather for worship in locations around Houston weekly, provide opportunities to serve our city in a variety of ways, and send people around the world to partner with missionaries as they seek to share the gospel. Our locations include English, Spanish, and Chinese services located at **West U Baptist, Crosspoint Church-Bellaire**, and **CityRise Missouri City**. Ministry on all campuses takes place during the week, as well as Sunday. The Church has an involved executive leadership team that cares greatly for its staff, and lends active leadership that takes the staff on the road to achieve the church's mission.