

**Job title:** Preschool Teacher

**Reports to:** Program Director/Assistant Program Director

**Supervises:** Students

**Education:** Bachelor's degree or HS diploma including Preschool teaching experience

**OVERVIEW:** The Preschool Teacher shall help students learn age-appropriate attitudes, skills, and subject matter that will contribute to their development as mature, able, and responsible Christians. The Preschool Teacher ensures that all students are supervised in a safe, nurturing, Christian environment. Academic excellence requires that the Preschool Teacher teach basic social skills and a foundation in early learning in personal hygiene Bible, music, art, science, and literature age appropriate for children from 6 weeks- 4 years old and promote physical, mental, and social development. All teaching must utilize a Biblical worldview.

**JOB FUNCTIONS AND RESPONSIBILITIES:**

The Preschool Teacher duties include but are not limited to:

- Teach basic skills such as color, shape, number and letter recognition, personal hygiene, and social skills.
- Establish and enforce rules for behavior, and policies and procedures to maintain order among students.
- Instruct students individually and in groups, adapting teaching methods to meet students' varying needs and interests.
- Integrate Biblical principles and curriculum as appropriate.
- Plan and implement preschool curriculum program of instruction, demonstration, and work time that provides students with opportunities to observe, question, and investigate.
- Meet with parents and guardians to discuss their children's progress, and to determine their priorities for their children and their resource needs.
- Maintain basic cleanliness of classroom.
- Instruct and monitor students in the use and care of equipment and materials, to prevent injuries and damage.
- Collaborate with other teachers and administrators in the development, evaluation, and revision of programs and curriculum.
- Administer assessments to evaluate children's progress and meet with administration to discuss individual progress
- Attend professional meetings, educational conferences, and teacher training workshops to maintain and improve professional competence.
- Attend staff meetings and serve in other school capacities as required.
- Perform duties that may include bending and lifting up to 30 pounds.
- Keep up to date with and follow policies and procedures as set forth by A Children's Village.
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